

MODERATOR TRAINING

AN **ETDP SETA ACCREDITED** SKILLS PROGRAMME WITH



— SIGNIFY —

LEARNING ACADEMY

where learning becomes a journey

UNIT STANDARD COVERED

UNIT STANDARD NAME	Conduct moderation of outcomes-based assessments
UNIT STANDARD ID	115759
NQF LEVEL	NQF Level 6
CREDITS	10 Credits

SKILLS PROGRAMME PURPOSE

This programme is for people who wish to conduct internal or external moderation of outcomes-based assessments. The assessments could be in terms of outcomes defined in several documents, including but not limited to unit standards, exit level outcomes, assessment standards, curriculum statements and qualifications. Those who have achieved this unit standard will be able to moderate assessments in terms of the relevant outcome statements and quality assurance requirements.

WHO SHOULD ATTEND?

Anyone who wishes to become an accredited Training Moderator or who wish to pursue a career in training. Also intended for: • Freelance Facilitators • Training Administrators • Training Managers • Employees in HR

COURSE OUTLINE

MODULE 1 – DEMONSTRATE UNDERSTANDING OF MODERATION WITHIN THE CONTEXT OF AN OUTCOMES-BASED ASSESSMENT SYSTEM

- Moderation Definition
- Moderation Methods
- Key principles of assessment
- Moderation activities

MODULE 2 – PLAN AND PREPARE FOR MODERATION

- Planning and preparation activities
- Scope of moderation
- Extend of moderation

- Moderation methods and process
- Documents preparation
- Physical and human resources

MODULE 3 – CONDUCT MODERATION

- Principles of good assessment
- Moderation confirmation
- Quality assurance body
- Appeals against assessment
- Moderation decision

MODULE 4 – ADVISE AND SUPPORT ASSESSORS

- Nature and Quality of advice
- Quality of advice to promote assessment
- Further development of assessor
- Confidentiality requirements

MODULE 5 – REPORT, RECORD AND ADMINISTER MODERATION

- Moderation Findings
- Records

MODULE 6 – REVIEW MODERATION SYSTEMS AND PROCESSES

- Strengths and weakness of moderation system
- Recommendation
- Review

DURATION



2 Days

LOCATION



Public (at our premises in Centurion) – An individual attending

or

On-site (at your company premises) – A minimum number of learners, please enquire

CERTIFICATION / RECOGNITION



Upon completion, the learner will receive a Certificate of Attendance. Upon verified Competence, the learner will receive a Certificate of Competence from the ETDP Seta.

SIGNIFY ENTRY REQUIREMENTS

The credit calculation is based on the assumption that learners have previous assessment experience when starting to learn towards this unit standard, and in particular, recognition for the unit standard 115753: "Conduct outcomes-based assessments". It is recommended that candidates should achieve unit standard 115755 too: "Design and develop outcomes-based assessments" before attempting this unit standard.

It is further assumed that the person has evaluative expertise within the field in which they are moderating assessments.

JOB OPPORTUNITIES

The unit standard covered in this skills programme will contribute towards the achievement of a variety of qualifications particularly within the field of Education Training and Development Practices as well as Human Resource Development. For example:

- 50334, NC: Occupationally Directed Education, Training and Development Practices, NQF Level 6.
- 50331, NC: Occupationally Directed Education, Training and Development Practices, NQF Level 5.

The following job opportunities exist in the Educational industry: -

- Freelance/Permanent employment opportunities as Training Facilitator, Assessor and/or Moderator for a Skills Development Provider
- Learning Material Content Designer and Developer for both short courses and NQF aligned material
- Training Manager in any corporate company
- HR related vacancies where Skills Development background is an entry level requirement
- Lecturer at a private or public college
- Microsoft Certified at Department of Labour Special projects (Qualified Trainer Certificate as entry level requirement)
- Seta Project Managers (internal / external)

CONTACT US



academy@signify.co.za



+27 12 763 6600



www.signifylearning.co.za



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